

Catering Account Monitoring

Bishop Vesey's Grammar School

Prepared by:

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Senior Consultant

The Litmus Partnership Limited

March 2019



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section one
auditor's notes

auditor's notes

for the attention of Mr Graham Swindells

The report presents the monitoring figures for the month of March of the current year for Bishop Vesey's Grammar School ~ catering account.

We have reconciled to the contractor's trading invoices and phased budget for actual and budgeted performances. We feel the monitoring report reflects a true and fair view upon the catering services rendered for Bishop Vesey's Grammar School.

Following the end of the contractual year of trading, the net cost of catering is £23.3k favourable to budget, due to total sales being £41.1k over budget. Sundry expenses are also £2.3k below budget.

Please note with the agreed 70:30 better than budget split, this gives a return of £16,309.

This document is made accessible for discussion within your forthcoming consultancy meeting with Mr Michael G Neales.

section two

**year to date
comparative analysis ~
budget vs actuals**

Bishop Vesey's Grammar School Year to Date Monitoring Analysis Month Twelve
Budget Year ~ April 2018 to March 2019

Budget Heading	2013/14 Actual	2014/15 Actual	2015/16 Actual	2016/17 Actual	2017/18 Actual	% of Actual Sales	2018/19 Actual	% of Bdgld Sales	2018/19 Budget	2018/19 Variance
Sales :										
Sales	£142,037.68	£205,690.07	£219,892.75	£239,841.36	£238,244.72	91.95%	£302,736.95	93.53%	£269,480.51	£33,256.44
Adult Sales	£9.06			£503.50	£884.58	1.06%	£3,495.15			£3,495.15
Client Issues	£11,192.81	£14,559.58	£15,773.61	£14,504.27	£17,928.90	6.99%	£23,003.92	6.47%	£18,646.26	£4,357.66
Total Sales	£153,239.55	£220,249.65	£235,666.36	£254,849.13	£257,058.20	100.00%	£329,236.02	100.00%	£288,126.77	£41,109.25
Less Consumption :										
Opening Stock	£16,489.92				£56,480.84	23.61%	£77,725.80			£77,725.80
Cost of Sales	£79,447.22	£114,971.63	£110,621.40	£117,955.55	£133,939.23	48.38%	£159,274.15	48.56%	£139,914.33	£19,359.82
Less Closing Stock	-£16,489.92				-£58,897.21	-23.93%	-£78,799.60			-£78,799.60
Total Consumption	£79,447.22	£114,971.63	£110,621.40	£117,955.55	£131,522.86	48.05%	£158,200.35	48.56%	£139,914.33	£18,286.02
Gross Profit :										
Total Gross Profit	£73,792.33	£105,278.02	£125,044.96	£136,893.58	£125,535.34	51.95%	£171,035.67	51.44%	£148,212.44	£22,823.23
Gross Profit %	48.15%	47.80%	53.06%	53.72%	48.84%		51.95%		51.44%	0.51%
Less Labour:										
Basic Pay	£50,767.35	£90,263.70	£92,010.23	£102,686.50	£95,098.51	33.60%	£110,606.96	39.62%	£114,166.60	-£3,559.64
Employers' NI	£1,012.66				£6,713.38	1.22%	£4,012.52			£4,012.52
Employers Pens	£248.99				£922.69	0.26%	£849.77			£849.77
NEST Pens	£21.77									
PAYE					£3,289.20					
Overtime	£1,696.75									
Apprenticeship Levy					£480.46	0.17%	£547.72			£547.72
Other Deductions					£321.98	-0.01%	-£44.60			-£44.60
Sick Pay	£110.33									
DBS Check	£520.00									
Total Labour Costs	£54,377.85	£90,263.70	£92,010.23	£102,686.50	£106,826.22	35.22%	£115,972.37	39.62%	£114,166.60	£1,805.77
Less Expenses:										
Disposables	£563.83	£4,449.65	£2,149.68	£5,534.51	£2,372.94	0.69%	£2,263.36	2.26%	£6,512.54	-£4,249.18
Cleaning Materials	-£46.50	£2,848.24	£1,788.37	£2,000.84	£1,634.27	0.34%	£1,113.99			£1,113.99
IT Equipment & Recharge	£44.00	£100.00								
Uniforms & Laundry	£1,803.44	£1,458.32	£1,000.00	£250.00	£1,871.03	0.17%	£543.84			£543.84
Marketing Expenses	£388.79	£1,375.00	£1,375.00	£750.00	£15.54	0.01%	£28.33			£28.33
Equipment Purchases	£1,513.68	£1,500.00			£899.84	0.04%	£140.76			£140.76
Equipment Hire	£76.55	£360.00	£1,440.00	£1,320.00		0.01%	£28.96			£28.96
Deep Clean	£275.00	£500.00	£1,500.00	£1,350.00						
Bank / Credit Card Charges	£702.07									
Cash Collection	£497.31	£1,980.00	£3,000.00	£3,000.00						
Subcontracted Deep Clean Costs	£200.00				£1,249.00					
Sundry Expenses	£0.50	£339.00	£1,216.90	£992.09	-£11.37					
Telephone	£348.72				£64.83					
Subcontracted Refuse	£503.44									
Stationary & Postage	£468.52	£613.30	£1,463.01	£1,052.04	£108.75	0.05%	£152.24			£152.24
Training	£158.70	£1,077.16								
Depreciation	£1,500.00	£5,500.00	£6,000.00	£6,000.00	£12,099.63	3.68%	£12,099.96	4.20%	£12,096.33	£3.63
Staff Advertising & Recruitment	£43.20	£31.50								
CRB			£380.00							
Stock Movement				£440.99	-£463.19	-0.01%	-£43.09			-£43.09
Management Fee	£2,614.99	£15,997.98	£15,747.66	£13,750.00	£6,000.00	1.82%	£6,000.00	2.08%	£6,000.00	
Total Expenses	£11,656.24	£38,130.15	£37,060.62	£36,440.47	£25,841.27	6.78%	£22,328.35	8.54%	£24,608.87	-£2,280.52
Total Overheads	£66,034.09	£128,393.85	£129,070.85	£139,126.97	£132,667.49	42.01%	£138,300.72	48.16%	£138,775.47	-£474.75
Less Gross Profit	-£73,792.33	-£105,278.02	-£125,044.96	-£136,893.58	-£125,535.34	-51.95%	-£171,035.67	-51.44%	-£148,212.44	-£22,823.23
NET COST OF CATERING	-£7,758.24	£23,115.83	£4,025.89	£2,233.39	£7,132.15	-9.94%	-£32,734.95	-3.28%	-£9,436.97	-£23,297.98
Plus Adjustment:										
Balancing Subsidy	£6,056.46	-£17,396.30	-£3,230.89	-£2,233.39	-£13,311.94	7.08%	£23,300.46	0.00%	£2.93	£23,297.53
Total Adjustments	£6,056.46	-£17,396.30	-£3,230.89	-£2,233.39	-£13,311.94	7.08%	£23,300.46	0.00%	£2.93	£23,297.53
Total Fixed Invoiced Cost	-£1,701.78	£5,719.53	£795.00	-£6,179.79	-£6,179.79	-2.87%	-£9,434.49	-3.27%	-£9,434.04	-£0.45
Plus Client Issues:										
Client Issues Recharged	£11,192.81	£16,226.60	£15,829.80	£15,073.06	£17,928.91	6.99%	£23,003.92			
Total Client Issues	£11,192.81	£16,226.60	£15,829.80	£15,073.06	£17,928.91	6.99%	£23,003.92			
Total Invoiced Cost Pre Vat	£9,491.03	£21,946.13	£16,624.80	£15,073.06	£11,749.12	4.12%	£13,569.43			
Plus VAT:										
Input VAT	£7,891.14	£8,757.29	£6,111.32	£10,450.63	£8,912.87	2.49%	£8,187.36			
Output VAT	-£168.73	-£130.78	£1,305.37	-£363.85	-£46.61					
Total VAT	£7,722.41	£8,626.51	£7,416.69	£10,086.78	£8,866.26	2.49%	£8,187.36			
Total Invoiced Cost Plus VAT	£17,213.44	£30,572.64	£24,041.49	£25,159.84	£20,615.38	6.61%	£21,756.79			
Plus Additional Invoices/Credits:										
Net Invoice Value		-£1,334.55			£2,330.28	-0.05%	-£167.50			
VAT Charged		-£79.17			£466.06	-0.00%	-£5.50			
Total Additional Invoice/Credit		-£1,413.72			£2,796.34	-0.05%	-£173.00			

section three

**monthly
comparative analysis ~
budget vs actuals**

Bishop Vesey's Grammar School Monthly Monitoring Analysis - Month Twelve

Month of :	Mar-14	Mar-15	Mar-16	Mar-17	Mar-18	Mar-19				
Budget Heading	Actual	Actual	Actual	Actual	Actual	% of Actual Sales	Actual	% of Bdgtd Sales	Budget	Variance
Sales :										
Sales	£23,458.18	£17,505.00	£24,014.14	£28,150.35	£28,061.99	90.55%	£35,284.40	92.81%	£27,896.74	£7,387.66
Adult Sales					£186.49	4.29%	£1,670.78			£1,670.78
Client Issues	£1,546.47	£960.00	£1,676.20	£1,248.15	£2,160.20	5.17%	£2,013.67	7.19%	£2,160.20	-£146.53
Total Sales	£25,004.65	£18,465.00	£25,690.34	£29,398.50	£30,408.68	100.00%	£38,968.85	100.00%	£30,056.94	£8,911.91
Less Consumption :										
Opening Stock					£5,995.43	22.02%	£8,582.82			£8,582.82
Cost of Sales	£10,499.91	£8,203.00	£11,630.25	£12,863.45	£15,556.92	49.23%	£19,186.12	48.56%	£14,595.65	£4,590.47
Less Closing Stock					-£6,187.12	-20.52%	-£7,995.00			-£7,995.00
Total Consumption	£10,499.91	£8,203.00	£11,630.25	£12,863.45	£15,365.23	50.74%	£19,773.94	48.56%	£14,595.65	£5,178.29
Gross Profit :										
Total Gross Profit	£14,504.74	£10,262.00	£14,060.09	£16,535.05	£15,043.45	49.26%	£19,194.91	51.44%	£15,461.29	£3,733.62
Gross Profit %	58.01%	55.58%	54.73%	56.24%	49.47%		49.26%		51.44%	-2.18%
Less Labour:										
Basic Pay	£7,505.66	£7,520.00	£7,915.30	£8,476.63	£8,877.64	24.09%	£9,387.04	31.65%	£9,513.79	-£126.75
Employers' NI					£346.91	0.86%	£336.44			£336.44
Employers Pens					£35.37	0.18%	£71.74			£71.74
NEST Pens										
PAYE										
Overtime										
Apprenticeship Levy					£44.39	0.12%	£46.94			£46.94
Other Deductions										
Sick Pay										
DBS Check										
Total Labour Costs	£7,505.66	£7,520.00	£7,915.30	£8,476.63	£9,304.31	25.26%	£9,842.16	31.65%	£9,513.79	£328.37
Less Expenses:										
Disposables	-£267.16	£177.00	£100.43	£101.20	£239.15	0.36%	£139.37	1.80%	£540.42	-£401.05
Cleaning Materials	-£341.24	£263.00	£249.13	£205.10	£160.31	0.30%	£117.03			£117.03
IT Equipment & Recharge										
Uniforms & Laundry	£83.33									
Marketing Expenses	£125.00	£125.00								
Equipment Purchases	£100.00									
Equipment Hire		£120.00	£120.00							
Deep Clean	£125.00									
Bank / Credit Card Charges										
Cash Collection	£136.50	£250.00	£250.00	£250.00						
Subcontracted Deep Clean Costs										
Sundry Expenses		£113.00	£104.00	£120.00						
Telephone										
Subcontracted Refuse										
Stationary & Postage	£41.66	£100.00	£87.67	£87.67						
Training		£500.00								
Depreciation	£500.00		£500.00	£500.00	£1,008.33	2.59%	£1,008.33	3.35%	£1,008.00	£0.33
Staff Advertising & Recruitment										
CRB										
Stock Movement				£40.09	£35.72	0.24%	£94.58			£94.58
Management Fee		£1,333.00	£1,250.00	£1,250.00	£500.00	1.28%	£500.00	1.66%	£500.00	
Total Expenses	£503.09	£2,981.00	£2,661.23	£2,554.06	£1,943.51	4.77%	£1,859.31	6.82%	£2,048.42	-£189.11
Total Overheads	£8,008.75	£10,501.00	£10,576.53	£11,030.69	£11,247.82	30.03%	£11,701.47	38.47%	£11,562.21	£139.26
Less Gross Profit	-£14,504.74	-£10,262.00	-£14,060.09	-£16,535.05	-£15,043.45	-49.26%	-£19,194.91	-51.44%	-£15,461.29	-£3,733.62
NET COST OF CATERING	-£6,495.99	£239.00	-£3,483.56	-£5,504.36	-£3,795.63	-19.23%	-£7,493.44	-12.97%	-£3,899.08	-£3,594.36
Plus Adjustment:										
Balancing Subsidy	£7,102.06	-£150.70	£3,483.56	£5,504.36	£3,295.63	17.21%	£6,707.37	10.36%	£3,112.91	£3,594.46
Total Adjustments	£7,102.06	-£150.70	£3,483.56	£5,504.36	£3,295.63	17.21%	£6,707.37	10.36%	£3,112.91	£3,594.46
Total Fixed Invoiced Cost	£606.07	£88.30			-£500.00	-2.02%	-£786.07	-2.62%	-£786.17	£0.10
Plus Client Issues:										
Client Issues Recharged	£1,546.47	£2,626.30	£1,676.20	£1,248.15	£2,160.20	5.17%	£2,013.67			
Total Client Issues	£1,546.47	£2,626.30	£1,676.20	£1,248.15	£2,160.20	5.17%	£2,013.67			
Total Invoiced Cost Pre Vat	£2,152.54	£2,714.60	£1,676.20	£1,248.15	£1,660.20	3.15%	£1,227.60			
Plus VAT:										
Input VAT	£648.98	£530.52	£816.81	£726.98	£830.38	1.46%	£568.14			
Output VAT	£151.18	-£13.02	-£34.48	-£16.32						
Total VAT	£800.16	£517.50	£782.33	£710.66	£830.38	1.46%	£568.14			
Total Invoiced Cost Plus VAT	£2,952.70	£3,232.10	£2,458.53	£1,958.81	£2,490.58	4.61%	£1,795.74			
Plus Additional Invoices/Credits:										
Net Invoice Value					£719.95					
VAT Charged					£143.99					
Total Additional Invoice/Credit					£863.94					

section four
**performance tracker
schedule**

Bishop Vesey's Grammar School ~ Performance Tracker Schedule



Gross Profit Tracker

Gross Profit Tracker	Month 1	Month 2	Month 3	1st Quarter Average
Gross Profit	56.80%	51.56%	56.05%	54.80%

Gross Profit Tracker	Month 4	Month 5	Month 6	2nd Quarter Average
Gross Profit	46.49%	0.00%	49.25%	31.91%

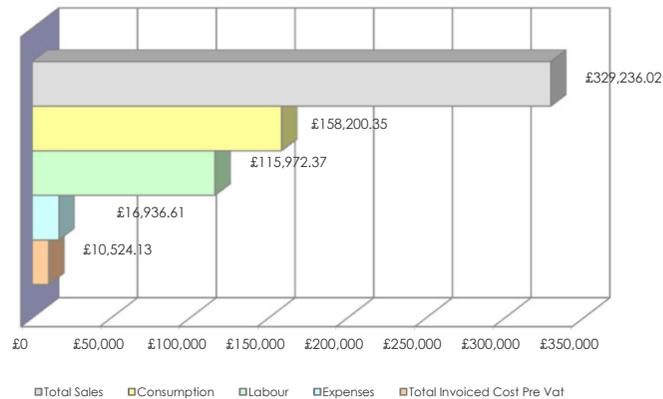
Gross Profit Tracker	Month 7	Month 8	Month 9	3rd Quarter Average
Gross Profit	51.57%	51.84%	48.25%	50.56%

Gross Profit Tracker	Month 10	Month 11	Month 12	4th Quarter Average
Gross Profit	49.98%	60.01%	49.26%	53.08%

Monthly Performance Summary

	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	YTD
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	
Total Sales	£18,803	£24,521	£25,832	£17,329	£0.00	£33,643	£38,684	£35,986	£27,037	£33,208	£35,225	£38,969	£329,236.02
Consumption	43.20%	48.44%	43.95%	53.51%	0.00%	50.75%	48.43%	48.16%	51.75%	50.02%	39.99%	50.74%	48.05%
Gross Profit	56.80%	51.56%	56.05%	46.49%	0.00%	49.25%	51.57%	51.84%	48.25%	49.98%	60.01%	49.26%	51.95%
Labour	52.04%	39.46%	36.09%	52.06%	0.00%	29.50%	26.02%	27.12%	36.67%	29.24%	27.09%	25.26%	35.22%
Sundries	6.32%	5.33%	5.27%	7.44%	0.00%	5.28%	4.15%	4.44%	4.83%	3.72%	3.68%	3.49%	4.96%
Management Fee	2.66%	2.04%	1.94%	2.89%	0.00%	1.49%	1.29%	1.39%	1.85%	1.51%	1.42%	1.28%	2.03%
Net Cost of Catering	£793.61	£1,159.47	£3,295.23	£2,754.58	£10,894.36	£4,369.93	£7,782.38	£6,798.28	£1,326.76	£5,154.22	£9,797.79	£7,493.44	£32,734.95
Variance	£2,152.66	£377.26	£1,411.24	£531.27	£670.39	£2,313.89	£4,297.23	£1,686.05	£627.32	£1,100.70	£9,163.39	£3,594.36	£23,297.98

Total Invoice Breakdown ~ YTD



Breakdown of Overheads ~ YTD



section five

contractor's invoices & trading accounts

INVOICE

Bishop Vesey's Grammar School
Lichfield Road
Sutton Coldfield
Sutton Coldfield
B74 2NH



Aspens Services Ltd
Suite 5, Offerton Barns Business Centre
Offerton Lane
Hindlip, Worcestershire
WR3 8SX
Tel: 01905 759613

Invoice Number: S300-W-8015

Invoice Date: 31st Mar 2019

Description	Net	Vat	Gross
Services Provided :	£1,227.60	£568.14	£1,795.74
<hr/>			
Your Output VAT on Sales @20% of	£-1,670.78	is	£-334.16
Your Output VAT on Sales @0% of	£-35,284.40	is	£0.00
Your Input VAT on Purchases @20% of	£3,003.15	is	£600.63
Your Input VAT on Purchases @0% of	£23,829.14	is	£0.00
Your Input VAT on Labour @20% of	£0.00	is	£0.00
Your Input VAT on Labour @0% of	£9,842.16	is	£0.00
Your Input VAT on Other @20% of	£1,508.33	is	£301.67
Your Input VAT on Other @0% of	£0.00	is	£0.00
TOTAL	£1,227.60		£568.14

Net Total: £1,227.60
Vat Total: £568.14
Net Total: £1,795.74

Please make cheques payable to Aspens Services Limited and send to the address above.

Bank Details: HSBC, Sort Code: 40-61-35, Account number: 03008104
Standard payment terms are 14 days from date of invoice

VAT Registration No: 931241262

For any queries, please contact Aspens Services Ltd on 01905 759613

Client Operating Statement

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



Description	Net
Cash Sales	
Catering Cashless Adults	1,670.78
Catering Cashless Students	35,284.40
Subtotal Cash Sales	36,955.18
Credit Sales	
Duty Meals	342.36
FSM	957.96
Hospitality	713.35
Subtotal Credit Sales	2,013.67
Total Sales	38,968.85
Cost of Sales	
Opening Stock	8,582.82 (01/03/2019)
Purchases	19,186.12
Closing Stock	7,995.00 (29/03/2019)
Consumption	19,773.94
Gross Profit	19,194.91
GP%	49.26%
Labour	
Labour	9,842.16
Total Labour	9,842.16
Sundries	
Opening Stock	576.85 (01/03/2019)
Cleaning Materials	117.03
Non Food Disposables	139.37
Closing Stock	482.27 (29/03/2019)
Total Sundries	350.98
Extra Costs	
Management Fee	500.00
Depreciation	1,008.33
Total Extra Costs	1,508.33
Net Operating Cost	-7,493.44
Invoice Reconciliation	

Client Operating Statement

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



Net Cost of Catering	-7,493.44
Credit Sales	2,013.67
Cost Adjustment	6,707.37
Invoice Value	1,227.60

Schedule of Purchases

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



Type	Date	Supplier	Reference	Net	VAT	Gross
Cleaning Materials						
Purchases - Invoice	12th Mar 2019	Bunzl Catering	02217432 (OE)	40.49	0.00	40.49
Purchases - Invoice	12th Mar 2019	Bunzl Catering	02217432	40.49	8.10	48.59
Purchases - Invoice	21st Mar 2019	Bunzl Catering	02220130	36.05	0.00	36.05
				117.03	8.10	125.13
Food Purchases						
Purchases - Credit Note	8th Feb 2019	Tugo Food Systems Ltd	233132 amendment	-179.57	-0.00	-179.57
Purchases - Invoice	27th Feb 2019	Tugo Food Systems Ltd	231444	227.05	0.00	227.05
Purchases - Invoice	28th Feb 2019	Saporous Foods Limited	5680	14.10	0.00	14.1
Purchases - Credit Note	28th Feb 2019	Saporous Foods Limited	5679	-18.60	-0.00	-18.6
Purchases - Invoice	1st Mar 2019	Bidfood	85491340	565.14	9.07	574.21
Purchases - Invoice	1st Mar 2019	Saporous Foods Limited	5496	231.73	0.00	231.73
Purchases - Invoice	1st Mar 2019	Worcester Produce	382402	1.81	0.00	1.81
Purchases - Invoice	1st Mar 2019	Worcester Produce	382400	32.60	0.00	32.6
Purchases - Invoice	1st Mar 2019	Worcester Produce	382401	23.79	0.00	23.79
Purchases - Cash Purchase	2nd Mar 2019	lidl	1079	20.85	0.00	20.85

Schedule of Purchases

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Purchases - Invoice	4th Mar 2019	Bidfood	85519285	126.67	0.00	126.67
Purchases - Invoice	4th Mar 2019	Bradshaws Butchers	106740	107.73	0.00	107.73
Purchases - Invoice	4th Mar 2019	Planglow Ltd	376744	235.51	47.10	282.61
Purchases - Invoice	4th Mar 2019	Saporous Foods Limited	5504	277.91	0.00	277.91
Purchases - Invoice	5th Mar 2019	Saporous Foods Limited	5521	207.80	0.00	207.8
Purchases - Invoice	5th Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-050319-1	338.75	0.00	338.75
Purchases - Invoice	5th Mar 2019	Worcester Produce	383246	32.60	0.00	32.6
Purchases - Invoice	5th Mar 2019	Worcester Produce	383247	162.27	0.00	162.27
Purchases - Invoice	6th Mar 2019	Bidfood	85563962	490.46	0.00	490.46
Purchases - Invoice	6th Mar 2019	Saporous Foods Limited	5526	270.41	0.00	270.41
Purchases - Invoice	7th Mar 2019	Chapple & Jenkins Ltd	331384	572.44	111.03	683.47
Purchases - Invoice	7th Mar 2019	Saporous Foods Limited	5541	103.66	0.00	103.66
Purchases - Invoice	7th Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-070319-1	219.10	0.00	219.1
Purchases - Cash Purchase	7th Mar 2019	fesco	9193	130.86	0.00	130.86
Purchases - Invoice	7th Mar 2019	Theos Food Company	125671	204.21	0.00	204.21
Purchases - Invoice	8th Mar 2019	Bidfood	85607574	1069.06	13.70	1082.76
Purchases - Invoice	8th Mar 2019	Saporous Foods Limited	5553	225.65	0.00	225.65
Purchases - Invoice	8th Mar 2019	Worcester Produce	383782	51.06	0.00	51.06
Purchases - Invoice	8th Mar 2019	Worcester Produce	383781	32.60	0.00	32.6

Schedule of Purchases

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Purchases - Invoice	11th Mar 2019	Bradshaws Butchers	106786	134.24	0.00	134.24
Purchases - Invoice	11th Mar 2019	Saporous Foods Limited	5581	240.63	0.00	240.63
Purchases - Invoice	12th Mar 2019	Bunzl Catering	02217431 (OE)	362.38	0.00	362.38
Purchases - Invoice	12th Mar 2019	Bunzl Catering	02217431	318.42	63.70	382.12
Purchases - Cash Purchase	12th Mar 2019	iceland	2248	37.82	0.00	37.82
Purchases - Invoice	12th Mar 2019	Majestic Coffee	13595	435.70	24.00	459.7
Purchases - Invoice	12th Mar 2019	Saporous Foods Limited	5590	208.54	0.00	208.54
Purchases - Invoice	12th Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-120319-1	307.30	0.00	307.3
Purchases - Invoice	12th Mar 2019	Worcester Produce	384701	219.33	0.00	219.33
Purchases - Invoice	12th Mar 2019	Worcester Produce	384699	32.60	0.00	32.6
Purchases - Invoice	13th Mar 2019	Bidfood	85679849	750.06	14.40	764.46
Purchases - Invoice	13th Mar 2019	Saporous Foods Limited	5602	244.16	0.00	244.16
Purchases - Cash Purchase	13th Mar 2019	tesco	9634	18.96	0.00	18.96
Purchases - Invoice	14th Mar 2019	Chapple & Jenkins Ltd	333221	216.10	43.22	259.32
Purchases - Invoice	14th Mar 2019	Saporous Foods Limited	5609	342.45	0.00	342.45
Purchases - Invoice	14th Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-140319-1	257.00	0.00	257
Purchases - Invoice	14th Mar 2019	Theos Food Company	126352	273.40	0.00	273.4
Purchases - Invoice	15th Mar 2019	Bidfood	85722803	581.89	0.00	581.89
Purchases - Invoice	15th Mar 2019	Tugo Food Systems Ltd	233193	194.15	0.00	194.15

Schedule of Purchases

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Purchases - Invoice	15th Mar 2019	Worcester Produce	385368	85.91	0.00	85.91
Purchases - Invoice	15th Mar 2019	Worcester Produce	385367	32.60	0.00	32.6
Purchases - Cash Purchase	16th Mar 2019	lidl	1079	41.75	0.00	41.75
Purchases - Invoice	18th Mar 2019	Bradshaws Butchers	106986	164.49	0.00	164.49
Purchases - Invoice	18th Mar 2019	Saporous Foods Limited	5615	330.89	0.00	330.89
Purchases - Invoice	19th Mar 2019	Saporous Foods Limited	5650	196.72	0.00	196.72
Purchases - Invoice	19th Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-190319-1	348.75	0.00	348.75
Purchases - Invoice	19th Mar 2019	Worcester Produce	386185	160.30	0.00	160.3
Purchases - Invoice	19th Mar 2019	Worcester Produce	386183	32.60	0.00	32.6
Purchases - Invoice	20th Mar 2019	Bidfood	85793437	782.23	26.74	808.97
Purchases - Invoice	20th Mar 2019	Saporous Foods Limited	5663	264.33	0.00	264.33
Purchases - Cash Purchase	20th Mar 2019	tesco	424844783	214.88	0.00	214.88
Purchases - Cash Purchase	20th Mar 2019	tesco	8351	4.70	0.00	4.7
Purchases - Invoice	20th Mar 2019	Tugo Food Systems Ltd	233685	194.15	0.00	194.15
Purchases - Invoice	21st Mar 2019	Bunzl Catering	02220130	196.84	46.56	243.4
Purchases - Invoice	21st Mar 2019	Chapple & Jenkins Ltd	334941	254.53	47.45	301.98
Purchases - Invoice	21st Mar 2019	Saporous Foods Limited	5672	174.40	0.00	174.4
Purchases - Invoice	21st Mar 2019	Spice Time (Safy Impex Ltd)	ASPENS28-210319-1	415.25	0.00	415.25
Purchases - Invoice	21st Mar 2019	Theos Food Company	127052	217.16	0.00	217.16

Schedule of Purchases

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Purchases - Invoice	22nd Mar 2019	Bidfood	85840112	690.69	10.47	701.16
Purchases - Invoice	22nd Mar 2019	Saporous Foods Limited	5690	187.33	0.00	187.33
Purchases - Invoice	22nd Mar 2019	Worcester Produce	386803	32.60	0.00	32.6
Purchases - Invoice	22nd Mar 2019	Worcester Produce	386804	70.88	0.00	70.88
Purchases - Invoice	25th Mar 2019	Bradshaws Butchers	107000	133.29	0.00	133.29
Purchases - Invoice	25th Mar 2019	Saporous Foods Limited	5712	240.63	0.00	240.63
Purchases - Invoice	26th Mar 2019	Saporous Foods Limited	5715	248.56	0.00	248.56
Purchases - Invoice	26th Mar 2019	Spice Time (Safy Impex Ltd)	260319-1	432.75	0.00	432.75
Purchases - Invoice	26th Mar 2019	Worcester Produce	387813	127.57	0.00	127.57
Purchases - Invoice	26th Mar 2019	Worcester Produce	387812	32.60	0.00	32.6
Purchases - Invoice	27th Mar 2019	Bidfood	85907881	760.76	38.44	799.2
Purchases - Invoice	27th Mar 2019	Saporous Foods Limited	5730	264.33	0.00	264.33
Purchases - Invoice	27th Mar 2019	Tugo Food Systems Ltd	234397	178.51	0.00	178.51
Purchases - Invoice	28th Mar 2019	Chapple & Jenkins Ltd	336597	361.17	68.78	429.95
Purchases - Invoice	28th Mar 2019	Saporous Foods Limited	5748	174.40	0.00	174.4
Purchases - Invoice	28th Mar 2019	Spice Time (Safy Impex Ltd)	290319-1	216.25	0.00	216.25
Purchases - Cash Purchase	28th Mar 2019	tesco	424848452	146.83	0.00	146.83
Purchases - Invoice	28th Mar 2019	Theos Food Company	127708	128.40	0.00	128.4
Purchases - Invoice	29th Mar 2019	Saporous Foods Limited	5762	102.99	0.00	102.99

Schedule of Purchases

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Purchases - Invoice	29th Mar 2019	Worcester Produce	388436	41.18	0.00	41.18
Purchases - Invoice	29th Mar 2019	Worcester Produce	388435	32.60	0.00	32.6
				19,669.58	564.66	20,234.24

Non Food Disposables						
Purchases - Invoice	4th Mar 2019	Bidfood	85519285	33.84	6.77	40.61
Purchases - Invoice	6th Mar 2019	Bidfood	85563962	31.76	6.35	38.11
Purchases - Invoice	8th Mar 2019	Bidfood	85607574	17.19	3.44	20.63
Purchases - Invoice	12th Mar 2019	Bunzl Catering	02217431	43.96	8.79	52.75
Purchases - Invoice	15th Mar 2019	Bidfood	85722803	12.62	2.52	15.14
				139.37	27.87	167.24

Reverses						
Reversed Delivery Note	18th Mar 2019	Bunzl Catering	02217432 (Est Reverse)	-48.59	0.00	-48.59
Reversed Delivery Note	19th Mar 2019	Bunzl Catering	02217431 (Est Reverse)	-434.87	0.00	-434.87
				-483.46	0.00	-483.46
				19,442.52	600.63	20,043.15

section six

client issue summary

Meal Numbers

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



	1st Mar 2019 (Fri)	2nd Mar 2019 (Sat)	3rd Mar 2019 (Sun)	4th Mar 2019 (Mon)	5th Mar 2019 (Tue)	6th Mar 2019 (Wed)	7th Mar 2019 (Thu)
Duty Meals	14	0	0	15	15	15	15
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	15.12	0.00	0.00	16.20	16.20	16.20	16.20
FSM	45	0	0	42	41	40	44
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	48.60	0.00	0.00	45.36	44.28	43.20	47.52
	8th Mar 2019 (Fri)	9th Mar 2019 (Sat)	10th Mar 2019 (Sun)	11th Mar 2019 (Mon)	12th Mar 2019 (Tue)	13th Mar 2019 (Wed)	14th Mar 2019 (Thu)
Duty Meals	13	0	0	15	14	15	17
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	14.04	0.00	0.00	16.20	15.12	16.20	18.36
FSM	43	0	0	40	41	40	44
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	46.44	0.00	0.00	43.20	44.28	43.20	47.52
	15th Mar 2019 (Fri)	16th Mar 2019 (Sat)	17th Mar 2019 (Sun)	18th Mar 2019 (Mon)	19th Mar 2019 (Tue)	20th Mar 2019 (Wed)	21st Mar 2019 (Thu)
Duty Meals	14	0	0	15	16	16	16
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	15.12	0.00	0.00	16.20	17.28	17.28	17.28
FSM	45	0	0	44	40	40	44
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	48.60	0.00	0.00	47.52	43.20	43.20	47.52

Meal Numbers

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



	22nd Mar 2019 (Fri)	23rd Mar 2019 (Sat)	24th Mar 2019 (Sun)	25th Mar 2019 (Mon)	26th Mar 2019 (Tue)	27th Mar 2019 (Wed)	28th Mar 2019 (Thu)
Duty Meals	15	0	0	16	16	16	15
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	16.20	0.00	0.00	17.28	17.28	17.28	16.20
FSM	40	0	0	45	39	42	45
Unit Price	1.08	0.00	0.00	1.08	1.08	1.08	1.08
Net Charge	43.20	0.00	0.00	48.60	42.12	45.36	48.60
	29th Mar 2019 (Fri)	30th Mar 2019 (Sat)	31st Mar 2019 (Sun)				
Duty Meals	14	0	0				
Unit Price	1.08	0.00	0.00				
Net Charge	15.12	0.00	0.00				
FSM	43	0	0				
Unit Price	1.08	0.00	0.00				
Net Charge	46.44	0.00	0.00				

Quantity Total	1204	
Net Total	1,300.32	
Duty Meals	Quantity	317
	Net Charge	342.36
FSM	Quantity	887
	Net Charge	957.96

Hospitality

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



Date	Description	Qty	Unit Price	Net
1st Mar 2019	Graham staffroom	1	5.00	5.00
1st Mar 2019	milk finance dept	1	1.45	1.45
4th Mar 2019	packed lunch & drinks. hockey	16	1.85	29.60
5th Mar 2019	milk finance dept	1	1.45	1.45
5th Mar 2019	packed lunch & drinks. hockey	17	1.85	31.45
7th Mar 2019	.Library lunch for a visitor.	1	2.50	2.50
8th Mar 2019	Graham staffroom	1	25.00	25.00
11th Mar 2019	milk. Dt department	1	1.45	1.45
12th Mar 2019	vip lunch , visitors. Lesley	10	2.95	29.50
12th Mar 2019	milk. finance office	1	1.45	1.45
12th Mar 2019	milk. extra, staffroom	2	1.45	2.90
12th Mar 2019	packed lunches. hockey	17	1.85	31.45
13th Mar 2019	brian Davis . networking event food	45	3.10	139.50
13th Mar 2019	labour for networking evening	1	155.00	155.00
14th Mar 2019	refreshments. Driving course	3	1.10	3.30
14th Mar 2019	milk , maths department	1	1.45	1.45
14th Mar 2019	parents evening baguettes	15	1.10	16.50

Hospitality

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



14th Mar 2019	parents evening water.	44	0.45	19.80
15th Mar 2019	milk & sugar. Staffroom	1	25.00	25.00
15th Mar 2019	milk. main school office	1	1.45	1.45
19th Mar 2019	milk. finance office	1	1.45	1.45
20th Mar 2019	milk. Dt department	1	1.45	1.45
20th Mar 2019	milk. finance office	1	1.45	1.45
21st Mar 2019	Brian Davis wine evening	40	1.50	60.00
22nd Mar 2019	staff room service . Graham Swindells	1	25.00	25.00
25th Mar 2019	MILK. MATHS DEPARTMENT	1	1.45	1.45
25th Mar 2019	milk. finance office	1	1.45	1.45
26th Mar 2019	michelle. lunch	5	1.45	7.25
26th Mar 2019	milk, biology department	1	1.45	1.45
27th Mar 2019	milk. Dt department	1	1.45	1.45
27th Mar 2019	milk. finance office	1	1.45	1.45
28th Mar 2019	parents evening baguettes	10	1.45	14.50
28th Mar 2019	REWARD MEALS. LIBRARY	10	1.25	12.50
28th Mar 2019	water, parents eve. L.Overton	48	0.45	21.60
28th Mar 2019	milk, math department	1	1.45	1.45
28th Mar 2019	visitors lunch. Hockey assessment . Mr Howell	4	1.95	7.80

Hospitality

School: Bishop Vesey's Grammar School

Unit Number: S300

Date Period: 1st Mar 2019 - 31st Mar 2019



29th Mar 2019	milk & sugar. Staffroom	1	25.00	25.00
29th Mar 2019	milk. finance office	1	1.45	1.45
				713.35

section seven
phased budget

confidentiality

This report and its findings are deemed confidential to the management of Bishop Vesey's Grammar School and The Litmus Partnership Limited.



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